

PLAN: ACP Self-Assessment Rubric

Initiating

Implementing

Institutionalized

PLANNING SKILLS

Middle School Students

- Identify the connection between current academic performance and educational options in high school.

High School Students

- Identify the connection between current academic performance and educational options in high school.
- Identify the elements needed for the development of a plan that will lead to postsecondary goals.

Middle School Students

- Identify requirements for high school graduation and the progression necessary for each grade level.
- Understand the role of personal choices in creating opportunities and barriers.

High School Students

- Are aware of opportunities to support ACP goals.
- Understand the role of community and relationships in creating opportunities.
- Have a plan for how they will attain the education and training they need.
- Can explain how current coursetaking and other activities are relevant to their personal goals.
- Have a financial plan for reaching their personal goals.

Middle School Students

- Connect self-exploration and career exploration to the creation of a personal plan for transition to high school courses, extracurricular experiences and other activities.
- Understand the role of personal choices in creating opportunities and barriers.

High School Students

- Identify and seek out ongoing learning experiences both in and out of school to support ACP goals.
- Understand how and why to maintain personal networks.
- Identify existing personal and financial resources needed to succeed in their plan.
- Identify strategies for improving educational achievement and performance as needed for postsecondary and career goals.
- Adjust their plans based upon knowledge gained about resources needed to achieve their academic and career planning goals.

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THE PLAN- MIDDLE SCHOOL

Middle School Students

- Include documentation of interest assessments and career searches.
- Can be expanded and edited by students throughout the ACP process.

Middle School Students

- Include documentation of career searches and interest assessments such as work values, personality type, learning styles, career cluster inventory.
- Identifies personal strengths, description of past and present interests as they relate to the selection of careers.
- Include information about experiences, skills, areas of strength and 2-3 career clusters of interest.
- Students, teachers, counselors, and families have access to ACP information.

Middle School Students

- Include updated and current information including: assessments and career connections based on work values, personality type, learning styles, career cluster inventory, description of past and present interests as they relate to the selection of careers, personal strengths, career interests, 2-3 career clusters of interest and their respective pathways.
- Students, teachers, counselors, and families have access to ACP information.
- Use plan as tool to consider choices, plan high school course selection and transition to high school.

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THE PLAN- HIGH SCHOOL

High School Students

- Include documentation of interest assessments and career searches.
- Include academic, personal, and career goals
- Can be expanded and edited by students throughout the ACP process.

High School Students

- Include information about their experiences, skills, and areas of strength.
- Include academic, personal, and career goals
- Include information on coursetaking and assessment results to date.
- Include information on relevant extracurricular, volunteer, and leadership activities and awards.
- Students, teachers, counselors, and families have access to ACP information
- Includes a financial and educational plan to prepare for potential post-secondary options with a family member or mentor.

High School Students

- Include updated and current information including: coursetaking, updated assessments, career and postsecondary research, personality type, learning styles, work values, and description of past and present interests as they relate to the selection of career and other postsecondary plans.
- Include current short- and long-term academic, personal, and career goals.
- Include information for each high school year and experience that can be accessed for postsecondary applications and resumes.
- Include information on relevant extracurricular, volunteer, and leadership activities and awards.
- Include letters of recommendation from teachers and community members.
- Students, teachers, counselors, and families have access to ACP information.
- Develop a financial and educational plan to align with postsecondary education or training costs that connects to personal career and postsecondary ACP goals.
- Use plan for transition to postsecondary education correlated to academic goals, including planning sequence of courses required during high school, tracking postsecondary application requirements, timelines for applications and financial aid submission, and requirements for entrance into careers of interest.